

Building-Plumbing Inspector/Property Standards Officer

The Corporation of the Town of Greater Napanee is an urban/rural municipality with a population of approximately 16,000 located on the north shore of Lake Ontario, halfway between Toronto and Montreal.

Reporting to the Director of Development Services, the successful candidate will examine drawings for compliance with municipal and provincial regulations, issue building permits, conduct inspections, investigate property standards complaints and assist the public and contractors in a professional and courteous manner.

Qualifications

Must have:

- Thorough knowledge of the Building Code Act, Ontario Building Code, Planning Act, and other applicable law
- Valid "G" Driver's Licence
- Excellent interpersonal, customer service and communication skills

Preference will be given to applicants possessing:

- Post-secondary education – Architectural/Civil Engineering Technician or equivalent, with excellent computer software skills
- MMAH provincial certifications for House, Small Building, Plumbing-House, HVAC-House and having passed the legal exam. The Town is willing to consider applicants who can obtain these qualifications in a reasonable time period.

Salary Range:

- \$33.35-36.65/hour (2019 Rate), based on 35 hours per week. The Town offers a comprehensive benefit package, employer paid education and training, and access to a municipal vehicle.

Please forward a detailed resume and cover letter marked Confidential File #03-2020 by March 2, 2020 at 4:30 p.m. to: Town of Greater Napanee
Michelle King, HR Coordinator
124 John St., P.O. Box 97 Napanee, ON K7R 3L4
Or hr@greaternapanee.com

The Town of Greater Napanee is an equal opportunity employer. Accessibility accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance. Only those candidates selected for an interview will be contacted. Information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of candidate selection.